


*City of Alexandria, Virginia***MEMORANDUM**

DATE: JUNE 22, 2005

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: TRANSFER RESOLUTION - FY 2005 OPERATING BUDGET

ISSUE: Transfer Resolution – FY 2005 General Fund Operating Budget.

RECOMMENDATION: That City Council adopt this resolution which adjusts the various departmental accounts to projected final expenditure patterns (\$1,232,000), and approve an allocation from the Contingent Reserves account that was previously designated for planning consultant studies (\$75,000).

DISCUSSION: In accordance with § 5.07 of the City Charter, at the end of each fiscal year, City staff submits a resolution to City Council to transfer appropriations to adjust the various departmental accounts according to projected final expenditure patterns. The transfers, in the amount of \$1,232,000, are required to accomplish the following:

- To adjust various departmental accounts, in the aggregate amount of \$1,232,000 for the following: to transfer funding to the Office of Sheriff for jail operational costs for sworn staff, food, medical, mental health and janitorial services (\$622,000); to transfer funding to the General Services for rent, fuel, postage and document reproduction costs (\$400,000); to transfer funding to the Department of Transportation and Environmental Services for the costs of taxicab consulting services, utilities, snow removal and leaf collection (\$90,000); to transfer funding to the Registrar of Voters for the costs of presidential primary and general elections (\$71,000); to transfer funding to the Office of Historic Alexandria for reclassification of certain positions (\$20,000); to transfer funding to the Commonwealth's Attorney's Office for the unbudgeted City share of retirement costs (\$17,000); to transfer funding to the Office on Women for the unbudgeted City share of retirement costs and leave balance payouts (\$11,000); and to transfer funding to the Other Public Safety and Justice Activities budget for utility costs at the Animal Shelter that were not originally budgeted in the City's contract with the Animal Welfare League (\$1,000).

The allocation of \$75,000 from contingent reserves for planning consultant studies also is requested. This money was designated in the FY 2005 Contingent Reserves account during the FY 2005 Add/Delete process. The contingent reserves account has \$727,700 available.

FISCAL IMPACT: The resolution balances operating budget accounts by transferring approved appropriations. There is no net change in total budgeted expenditures as a result of the transfers and allocation of contingent reserves included in this resolution.

ATTACHMENT: FY 2005 Transfer Resolution

STAFF:

Bruce Johnson, Director, Office of Management and Budget

Carol Anne Moore, Budget/Management Analyst, Office of Management and Budget

Ray Welch, Financial Reporting Supervisor, Finance/Accounting

Laura Triggs, Deputy Director/Comptroller, Finance/Accounting

RESOLUTION

WHEREAS, certain appropriation accounts of the City of Alexandria, Virginia will be overexpended due to budgeting practices and unanticipated expenditures; and

WHEREAS, it is the desire of the City Council to take the action necessary to transfer budget authority among City departments to adjust these accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL
OF ALEXANDRIA, VIRGINIA:

That the Director of Finance be and hereby is authorized to make the following appropriations transfers between the General Fund accounts designated:

TRANSFER APPROPRIATIONS FROM:

119453	Health Department	\$250,000
125302	Non-Departmental - Miscellaneous Expenditures	212,000
156034	Police	150,000
104109	Personnel	150,000
120204	Human Services	150,000
119453	Mental Health/Mental Retardation/Substance Abuse	100,000
101550	Office of Management and Budget	90,000
101287	City Manager's Office	80,000
102103	18 th Circuit Court	50,000
		<u>\$1,232,000</u>

TRANSFER APPROPRIATIONS TO:

102509	Office of Sheriff	\$ 622,000
108100	General Services	400,000
110056	Transportation and Environmental Services	90,000
107102	Registrar of Voters	71,000
121004	Office of Historic Alexandria	20,000
102707	Commonwealth's Attorney	17,000
120931	Office on Women	11,000
102657	Other Public Safety and Justice Activities	1,000
		<u>\$1,232,000</u>

ADOPTED: June 28, 2005

WILLIAM D. EUILLE, MAYOR

ATTEST:

JACQUELINE M. HENDERSON, CITY CLERK

RESOLUTION NO. 2156

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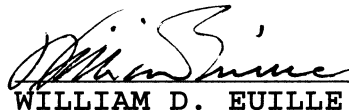
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WILLIAM D. EUILLE

MAYOR

ATTEST:


Jacqueline M. Henderson, CMC City Clerk